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| **Commodore Stockton Skills School2021-2022 School Site Council**  **(Fall - 1st Meeting)**  October 25, 2021 at 2:30, Zoom Meeting:   <https://us02web.zoom.us/j/83647985624?pwd=VmdZRWk2MTIyY2k0b3BDb3VLVXZ5UT09>  **Meeting ID: 836 4798 5624**  **Password: 478920**  **Minutes** | |
| **Elected School Site Council Members** | |
| Clare Stubblefield, Principal | Thaddeus Smith III, Parent |
| Walker Ashton, Other Staff | Veronica Arroyo, Parent, Secretary |
| Joseph Spracher, Teacher, | Maly Boonsalat, Parent |
| Barbaro Perez, Teacher, | Kim Garrigan, Parent, Vice Chairperson |
| Anthony Gragg, Teacher, Chairperson | Tomi Thomas, Parent |
|  | Name, Parent/Community Member/Student\*, Council  Role |
| **Guests** | |
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\* SSC Member required to meet secondary composition only and may include a student in place of a parent/community member.

\*\* Agenda Items must match the Notice of Meeting/Agenda verbatim.

\*\*\* Summary of Discussion and Actions include a brief, but concise narrative of the presentation and the highlights and questions/comments presented during the discussion.

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| **AGENDA ITEM\*\*** | **Summary of Discussion and Actions\*\*\*** |
| **1. Call to Order** | *The Chairperson called the meeting to order 2:35.* |
| **2. Roll Call, Establishment of Quorum, and Introductions**  (Quorum is established when at minimum 6 members are present for elementary sites and 7 members are present for secondary sites.) | *The Chairperson took member attendance through roll call. The following member attendees were present: Clare Stubblefield, Barbaro Perez, Anthony Gragg, Joseph Spracher, Veronica Arroyo, Maly Boonsalat, Kim Garrigan, and Thaddeus Smith III.*  *There were 8 members present, which constituted a Quorum.* |
| **3. Public Comments** | *No comments received.* |
| 1. **Membership**    1. Confirmation of Newly Elected SSC Members    2. Review Roles and Responsibilities of SSC Members (Guide to School Site Councils   (SSC) [English/](https://www.stocktonusd.net/cms/lib/CA01902791/Centricity/Domain/176/Guide%20for%20SSC%20-%20August%202019.pdf)[Spanish](https://www.stocktonusd.net/cms/lib/CA01902791/Centricity/Domain/176/Guide%20for%20SSC%20-%20Spanish%20-%20August%202019.pdf))   * 1. Election of Officers of the SSC   2. Set SSC Meeting Schedule   3. Review and Update Bylaws | 1. *The Chairperson discussed the results of the election and welcome the newly elected SSC Members. The principal asked members to introduce themselves and state their role on the School Site Council.* 2. *The Chairperson reviewed the roles and responsibilities of the SSC. The main role of the SSC is to develop, review, update and approve the School Plan.* 3. *The council elected the following positions from the members: Anthony Gragg, Chairperson; Kim Garrigan, Vice-Chairperson; Veronica Arroyo, Secretary. The Chairperson motioned for a vote of officers. Mr. Perez seconded. All positions were elected by chat vote unanimously. The Secretary noted the officers on the official roster.* 4. *SSC meetings will be held monthly on Mondays. The public notice which includes the agenda will be posted/shared within 72-hours prior to the start of the meeting.* 5. *The council reviewed the Bylaws and decided to add to Article 5B that meetings could be held virtually. Mr. Smith suggested that we change Article 3B be changed to state that officers will be elected at the 2nd meeting of the school site council in order for new members to learn more about officers’ responsibilities. Ms. Boonsalat motioned to vote to accept the changes to the Bylaws. Mr. Smith seconded the motion, and all council members voted “aye” in the chat.* |
| 1. **Review and Approval of Minutes**    1. June 7, 2021 | 1. *The minutes from the June 7th meeting were reviewed and approved with no changes. Mrs. Garrigan made the motion, Mrs. Stubblefield seconded the motion, and all council members voted “aye” in the chat.* |

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| 1. **Title I Required Activities**   Present Title Parent Meeting   * 1. Overview of School-Level Parent & Family Engagement Policy   2. Overview of School-Parent Compact   3. Overview of UCP Annual Notice of 2021-22   4. Review and Approve School Safety/REMS Plan | 1. *The principal went over the School-Level Parent and Family Engagement Policy and discussed current parent involvement activities for this school year.* 2. *The principal went over the School-Parent Compact and discussed the agreement of how parents, students and teachers will work together to make sure all our students reach or exceed grade-level standards.* 3. *The principal shared the Uniform Complaint Procedures (UCP) Annual Notice for 2021-2022 and discussed the process and procedures.* 4. *The principal provided an overview of the School Safety Plan.*   *Mr. Smith stated that he is interested in knowing the details of each type of lockdown drill. Mrs. Stubblefield said that a Parent Coffee Hour would be dedicated to informing parents on drills and reunification plans and she would be sure to announce that in the weekly phone call.*  *No revisions were made. Mr. Gragg made the motion, Mr. Perez seconded the motion, and all council members voted “aye” in the chat.* |
| 1. **School Plan for Student Achievement (SPSA)**     1. Overview of current SPSA | *The principal was unable to provide an overview of the 2021-2022 SPSA as there was no time to go over it. She will provide the overview at the November 15th meeting.* |
| 1. **Progress Monitoring of each Strategy/Activity/Task** | *Next meeting* |
| 1. **Local Control Accountability Plan**    1. None | *No new information* |
| 1. **Announcements/Reports**    * DELAC    * ELAC | *None* |
| 1. **Adjournment** | *The Chairperson adjourned the meeting at 3:34.* |